



UNDENIABLY CATHOLIC,  
ACADEMICALLY EXCELLENT.  
*Since 1965*

**Meeting Agenda for the Annual Meeting of  
The Board of Directors for Bishop Foley Catholic High School  
June 9, 2025  
6:30pm – BFC Media Center**

**Membership of Board of Directors:**

**Clergy (FOP):** Fr. Tony Richter (Guardian Angels), Fr. Dominic Macioce (St. Elizabeth Ann Seton), Fr. Don Demmer (Christ our Light!), Fr. Steve Wertanen (St. Anastasia), Fr. Colin Fricke (St. Anastasia)

**Laity:** Tim Finegan (Chairman), Jennifer Henderson-Zaner, Jeff Huiskens, Michelle Kaptur, Tom Laurencelle, Lisa Marcopoli, Marylee Petty, Mike Sinagoga, Salvatore Trupiano, Dr. Rich Wille

**Also Present:** Frank Accavitti III (Principal, President, Secretary, Treasurer), Dan Faas (Associate Superintendent/AOD Representative, Allison Hoover (Senior Director of Advancement), Jenna Kokenos (Director of Finance), Shonna Proctor (Faculty Representative), Amanda Jagow (Administrative Intern)

- I. Prayer
- II. Call to Order
- III. Recitation of Mission Statement
- IV. Annual Meeting Procedures
  - a. Offering of Additional 1-Year Term to each member of the Board of Directors
    - i. The secretary will provide each Director with a letter of intent, on which they can accept or decline an additional term from July 1, 2025 through June 30, 2026.
    - ii. The secretary will also provide a copy of the conflict of interest policy, and signature of receipt.
  - b. Review of Board Bylaws, Policies and Procedures
    - i. Acceptance of a term will constitute agreement to abide by these items, as written or as amended/revised/accepted at this meeting.
  - c. Selection of a Board Chair
    - i. Nominations and Selection
      1. Self-nominations are acceptable, and nominations by others can be declined. Neither an Ex-Officio Member, nor a non-voting member, is able to serve as Board Chairperson, except in the case of the Board Secretary acting as temporary chair during the election process
      2. If there is only one nominee, the vote will happen via roll call, with a motion to appoint the nominee to a one-year term as chairperson





UNDENIABLY CATHOLIC,  
ACADEMICALLY EXCELLENT.  
*Since 1965*

3. If there is more than one nominee, paper balloting will be organized by the secretary, with the individual receiving the highest number of votes being the subject of a motion to appoint to a one-year term as chairperson
    - ii. Setting of Meeting Dates, Committee Dates, and Board Events
- V. Regular Meeting Procedural Business
  - a. Review and Approval of Minutes from the March 24, 2025 Meeting
- VI. New Business
  - a. 2025-2026 Budget Review and Approval
  - b. Mission, Vision & Values
    - i. Results of Committee Work since 4/30 Work Session
  - c. Formation of Executive Committee
    - i. Review of proposed guidelines from Mr. Trupiano
      1. The Executive Committee meets regularly to plan the agenda and packet for each regular meeting.
      2. The Executive Committee also monitors the progress of the committees and the effectiveness of the board.
      3. The Executive Committee may also meet to deal with sensitive issues that may need an expedient and/or more confidential response.
  - d. Planning for Town Hall
    - i. Sub-Team/Committee for planning, collection of information, creation of agenda and presentation
- VII. Reports
  - a. Superintendent's Report
  - b. Faculty Representative's Report
    - i. Welcoming Mrs. Shonna Proctor, our new BFC Faculty Representative
  - c. Advancement Director's Report
  - d. Finance Director's Report
  - e. Principal's report
    - i. Follow-up/Report regarding concerns expressed by members of the staff, to members of the board, regarding the Athletics Department
  - f. Committee reports
    - i. Buildings and Grounds
    - ii. Catholic Identity





UNDENIABLY CATHOLIC,  
ACADEMICALLY EXCELLENT.  
*Since 1965*

- iii. Finance Committee
- iv. Marketing & Development/ Admissions & Retention
- v. Academics
- vi. Athletics

VIII. Date Setting for Next Meeting

IX. Adjournment



32000 North Campbell Rd., Madison Heights MI 48071



248-585-1210



[www.BishopFoley.org](http://www.BishopFoley.org)