



UNDENIABLY CATHOLIC,
ACADEMICALLY EXCELLENT.
Since 1965

**Board of Directors Meeting
November 18, 2024
6:30pm – BFC Media Center**

Membership of Board of Directors:

Clergy (FOP): Fr. Tony Richter (Guardian Angels), Fr. Dominic Macioce (St. Elizabeth Ann Seton), Fr. Don Demmer (Christ our Light!), Fr. Steve Wertanen (St. Anastasia), Fr. Colin Fricke (St. Anastasia)

Laity: Tim Finegan (Chairman), Jennifer Henderson-Zaner, Jeff Huiskens, Michelle Kaptur, Tom Laurencelle, Lisa Marcopoli, Marylee Petty, Mike Sinagoga, Salvatore Trupiano, Dr. Rich Wille

Also Present: Frank Accavitti III (Principal, President, Secretary, Treasurer), Dan Faas (Associate Superintendent/AOD Representative), Allison Hoover (Director of Advancement)

- I. Prayer
- II. Call to Order
- III. Recitation of Mission Statement
- IV. Procedural Business
 - a. Review and Approval of Minutes from the October 7th Meeting
- V. New Business
 - a. Report on Parish Visits (Allison and Tim)
 - b. Follow-up Questions from Survey Group Meeting
 - i. What do we want to measure from the mission, vision, values and unique value proposition of BFC?
 - ii. What measure or metric are we trying to assess/improve (e.g. satisfaction, willingness to recommend, enrollment, etc.)?
 - iii. Does the 2023 data tell us which topic areas are most important to parents, students and staff?
 - c. To-Do List Based on Board Training
 - i. Policy Manual
 - ii. Succession Plan
 - d. From the Training: Governing Boards play a critical role in ensuring the school's fidelity to admission, academic excellence, and operational vitality. These boards work closely with the school leadership and are tasked with setting policy.
 - i. How do we satisfy our obligations as a Governing Board?
 1. Strategic Plan and Long-Term Goals
 2. Status of Release of Information Following Board Meetings





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3. Visibility of Financial Issues for the Board
4. Goals for Advancement

VI. Reports

- a. Superintendent's Report
- b. Principal's report
 - i. Follow-up on School Accreditation
- c. Advancement Director's Report
- d. Committee reports
 - i. Catholic Identity
 - ii. Finance Committee
 - iii. Buildings and Grounds
 - iv. Marketing & Development/ Admissions & Retention
 - v. Academics
 - vi. Athletics

VII. Date Setting for Next Meeting

VIII. Adjournment



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